

EVALUATION FORM
Lemon Grove Community Library (1034)

Population Growth - 1980 to 2020

FORM AA

Regulatory Basis: p.35, 20440, Appendix 1

Rating Panel Comments

45.8%

EVALUATION FORM
Lemon Grove Community Library (1034)

Age of Existing Library

FORM A

Regulatory Basis: p.37, 20440, Appendix 1

Rating Panel Comments

There is no existing library.

Rating Basis:

- 4 = No Existing Facility
- 3 = Poor Condition - 1957 or older
- 2 = Adequate Condition - 1958-1962
- 1 = Good Condition - 1963-1974
- 0 = Very Good Condition - 1975-Present

RATING:

Date of Most Recent Structural Renovation

Rating Basis:

- 4 = No Renovation
- 3 = Poor Condition - 1957 or older
- 2 = Adequate Condition - 1958-1962
- 1 = Good Condition - 1963-1974
- 0 = Very Good Condition - 1975-Present

RATING: ***Not applicable***

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Community Library Needs Assessment

FORM F

RATING:

Regulatory Basis: p.26, 20440 (d) (2) and p.61, 20440, Appendix 3

Rating Panel Comments

Meets the minimum requirements regarding demographics. No good link between needs expressed and make-up of community.

The methodology included surveys but no copy is included and the need focused upon is the need to incorporate the new library into the wireless network "LemonLINK" which was begun by the school district in 1999 and includes all Lemon Grove classrooms, City Hall, Fire and Sheriff Departments. Adding "LemonLINK" computers in the library - the network would provide for the "have nots" of the community who need homework and teacher assistance and cannot afford to purchase a computer for use at home. The project description is outstanding! Service needs listed are not specifically related to demographics. Needs are generally described in relation to roles of the library, eg., "Cultural Awareness." "Lemon Grove residents want the younger generation to encounter lifelong remedies of their multicultural parts..."

The needs assessment was thoroughly done, involving a broad range of community members that included representatives from private and homeschoolers in addition to the two public school districts. A library task force was revived during the process to work with the consultants to update the previously completed needs assessment and building program. Identification of the most useful and impactful services was demonstrated.

Rating Basis:

1. Methodology & Community Involvement.
2. Community Analysis/Community agencies & organizations, service area.
demographics
3. Analysis of service needs/consistency with demographics.
4. Service limitations for existing facility (if applicable).
5. Space Needs Assessment.
6. Needs of K-12 Student Population, if applicable.

	R1	R2	R3	R4	
1	4	2	3	4	
2	4	3	3	4	
3	1	2	3	2	
4					<i>not applicable</i>
5	4	4	3	3	
6	4	2	3	4	
Totals	17	13	15	17	
	3.4	2.6	3.0	3.4	

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 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Library Plan of Service

FORM G

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

Rating Panel Comments

The Lemon Grove School District and City established a District-wide wireless intranet called Lemon Link that extends to City Departments and is foundational to present and future educational and municipal services. All K-8 school classrooms are included as well as Helix High School in La Mesa, which all Lemon Grove high school students attend. Addition of the library to the intranet expands access to students and parents who cannot afford a computer in their home to access Lemon Link. It also provides major municipal resources online to the community and meets the school districts' technology and library service goals and objectives. The current leased facility is small and cannot meet these needs - a new facility will be able to meet these technology needs, as well as space needs for collections, etc. The Plan delineates types of services to be provided that are common to County branch libraries. In addition, special collaboration with the Historical Museum for cultural programs.

The Plan of Service does not thoroughly follow the Needs Assessment.

Needs identified include a need for space to provide basic library services as well as to provide services targeted for the K-12 student population. A meeting room will be provided to enable the library and the other city agencies to maximize resources to provide programming for the community. The inclusion of the library in the LemonLINK project via the joint use agreement benefits not only the students but the rest of the community as well. In addition to uses for school work, use of LemonLINK will assist in developing English language skills and improving reading skills.

Rating Basis

- 1.How Project responds to Needs of Residents.
- 2.How well mission, roles, goals, objectives, service indicators are documented.
- 3.Types of services well documented.
- 4.How project fits into jurisdiction-wide Plan of Service.

	R1	R2	R3	R4
1	3	3	4	4
2	4	3	4	4
3	4	3	4	4
4	4	3	4	4
Totals	15	12	16	16
	3.8	3.0	4.0	4.0

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 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Library Building Program

FORM H

Regulatory Basis: p.69, 20440, Appendix 5

RATING:

Rating Panel Comments

Application refers to a combination Homework Center, Computer Center, but there isn't one - it's just a space for computers.

Implements the Plan of Service well. The multipurpose aspect of this project is a conference and educational center adjacent to the library, which shares library entry, meeting rooms, conference rooms, and restroom facilities. The intranet Lemon Link terminals are in Public Reference Services area, along with the County Library's OPACs.

The multipurpose aspect of this project includes locating the meeting room in the adjacent Community Conference and Educational Center. The program includes good space descriptions and an adjacency chart. It is well organized to assist the user. The general requirements section includes a succinct description of the importance of technology and how it relates to the building design.

Rating Basis:

- 1.How well Building Program implements Plan of Service.
- 2.How well Building Program documents general requirements for Library Building.
- 3.How well are the Spatial Relationships described.
- 4.How well are individual spaces sized and described.

	R1	R2	R3	R4
1	4	3	4	3
2	4	3	4	3
3	4	3	4	3
4	4	3	4	3
Totals	16	12	16	12
	4.0	3.0	4.0	3.0

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 2 = Acceptable
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EVALUATION FORM

Lemon Grove Community Library (1034)

Conceptual Plans

FORM I

Regulatory Basis: p.27, 20440 (d) (5)

RATING:

Rating Panel Comments

Not all spaces identified by square footage.

Non-assignable square footage does not appear on the plan.

Program and actual square footage shown for each space. Non-assignable square footage not shown on plan.

Plans follow the requirements of the building program, but combines some areas together, making it difficult to envision the functionality (e.g., adult fiction, non-fiction, and periodicals appears as a single area, with square footages combined). Non-assignable square footage is shown only for non-assignable areas -- there is no total non-assignable square footage shown on the drawing.

Rating Basis:

- 1.How well the net-assignable square footage on plan matches BP, PoS and NA
- 2.How well the non-assignable square footage on plan matches BP, PoS and NA
- 3.How well Spatial Relationships on plan match what was called for in BP, PoS, and NA
- 4.How well the elevations, sections and specification implement the BP and PoS

	R1	R2	R3	R4
1	3	2	3	2
2	2	2	3	2
3	3	2	3	3
4	3	3	3	3
Totals	11	9	12	10
	2.8	2.3	3.0	2.5

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 2 = Acceptable
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 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Joint Use Cooperative Agreement

FORM J

Regulatory Basis: p.60, 20440, Appendix 2

RATING:

Rating Panel Comments

Agreement has only one element - a school district WAN which they will make available in the library. Funding is subject to a second agreement which is not included.

Goals and objectives for use of volunteers are not included in the agreement. Agreement is contingent on grant award.

This is an excellent Joint Venture project beneficial to the community at large as well as Lemon Grove's K-12 students. It is the final piece in a remarkably successful educational program through a school district and city initiated wireless intranet that has become a virtual school/city resource in Lemon Grove. Providing access to "LemonLINK" through the library will enhance this program and reach all residents. There is an equitable investment of resources by each party to the Agreement.

The agreement demonstrates clearly the roles and responsibilities of each party and represents an equitable partnership that will benefit not only the students but the rest of the community as well. The hours of service are all service hours of the library, and staffing responsibilities are clearly delineated.

Rating Basis:

1. How well roles & responsibilities are defined.
2. How clearly are the joint library services described.
3. Appropriateness, adequacy, reasonableness of hours of service.
4. Appropriateness, adequacy, reasonableness of staffing/volunteers.
5. How well are ownership issues resolved.
6. Appropriateness, adequacy, reasonableness of sources & uses of funding
7. Appropriateness, adequacy, reasonableness of review & modification process.
8. How well the agreement demonstrates a workable, mutually beneficial long term partnership.

	R1	R2	R3	R4
1	4	3	4	4
2	4	3	4	4
3	4	4	4	4
4	4	3	3	4
5	4	3	4	4
6	4	3	3	4
7	4	3	4	4
8	4	3	3	4
Totals	32	25	29	32
	4.0	3.1	3.6	4.0

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 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Joint Use: Needs of K-12 Students

FORM K

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

Rating Panel Comments

The joint use is limited exclusively to "LemonLINK" a WAN operated by the school district. In the Plan of Service, they refer to a "Homework Center" - but it only designates 8 LemonLINK computers. This is the whole basis of the joint venture.

This is an outstanding joint venture project that has been in existence for 3-4 years. It is a joint city/school district (initiated by the latter) wireless intranet of direct benefit to the community at large and specifically to all K-12 Lemon Grove students in the classroom. Making "LemonLINK" available in the library with dedicated terminals will provide access to those who cannot afford computers at home and to all who need access to school resources after school hours, evenings and weekends. This program is award winning and meets both school district, city, and library missions.

The needs of the students have been clearly analyzed and met with this joint venture. The service builds on an already successful project, making it even more successful. Completing the loop by adding the library to the WAN that will provide students will access to school resources, assignments, etc., during all library service hours effectively opens the school library for the same number of hours.

Rating Basis:

1. How the project responds to the needs of the K-12 students as expressed in Needs Assessment.
2. How well the mission, roles, goals and objectives are documented.
3. How well documented are the types of K-12 services.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	3	4	4
Totals	12	11	12	12
	4.0	3.7	4.0	4.0

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 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Integration of Electronic Technologies

FORM L

Regulatory Basis: p.68, 20440, Appendix 4

RATING:

Rating Panel Comments

The School District includes wireless WAN access to the library in the plan.

Outstanding integration of library into wireless intranet established by City/School District. Detailed description of the technology, function, and direct benefits to the community at large and K-12 students.

Using technology to solve the needs of the clientele, both adult and student, is a major focus and is demonstrated throughout the planning documents. The partnership between the library and the school district enables 2+2 to = 5. By coordinating the resources of the library, the city and the school district, resources are provided community-wide.

Rating Basis:

1. Appropriateness of the electronic technologies in Plan of Service, based on Needs Assessment.
2. How well the integration of electronic technologies is documented in the Plan of Service.
3. How well the integration of electronic technologies is in the Building Program.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	4	4	4
Totals	12	12	12	12
	4.0	4.0	4.0	4.0

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 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Appropriateness of Site

FORM M

Regulatory Basis: p.39, 20440, Appendix 1

RATING:

Rating Panel Comments

Library will be located in Civic Center area and centrally to entire service area. There is no on-site parking. Off-street parking provides 94 spaces in Civic Center lots, 35 of which are designated for library parking, as well as 20 adjacent street parking spaces.

Good location as part of the Civic Center complex

The proposed site is located in the Civic Center Block, which will contain the city hall, sheriff's stations, historical society museum, and a city park. It is well connected to public transit, bus stops and a trolley station within 2 blocks and an 3 additional stops within 1/4 mile. The site is within 2 blocks of major arterial routes, and 3 schools are within 3 blocks. An additional bus stop will be located adjacent to the library entrance no later than '05. Pedestrian and bicycle access is provided from all directions. There is no on-site parking, but the Civic Center Block has three parking lots adjacent to the library where dedicated library parking will be provided.

Rating Basis:

1. Equal Access for all residents in Service Area.
2. Accessibility via Public Transit.
3. Accessibility via Pedestrian and Bicycle.
4. Accessibility via Automobile.
5. Adequacy of Automobile Parking.
6. Adequacy of Bicycle Parking.
7. Overall Parking Rationale.
8. Shared Parking Agreement (if applicable).
9. Visibility of site and proposed library building in service area.
10. How well site fits community context and planning.
11. Site selection process and summary.

	R1	R2	R3	R4
1	3	4	4	3
2	4	4	4	4
3	3	4	4	3
4	3	3	3	4
5	2	4	4	2
6	2	4	3	2
7	2	4	4	2
8	4	2	4	2
9	4	3	4	4
10	3	3	3	4
11	3	3	3	3
Totals	33	38	40	33
	3.0	3.5	3.6	3.0

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM

Lemon Grove Community Library (1034)

Site Description

FORM N

Regulatory Basis: p. 45, 20440, Appendix 1

RATING:

Rating Panel Comments

Storm sewer system is currently inadequate - mitigation measures are planned.

This site meets the residents desire for a center for community life.

The site does not provide for expansion of the building or parking, but there is a 20% population increase anticipated by 2020. Storm sewers will be constructed to mitigate drainage issues caused by the construction. An historic house, H. Lee House, is on the California Register of Historic Resources and is being relocated to the Civic Center Block. The SHPO office was contacted but did not respond, but the historical preservation architect indicates that there are no requirements that would affect the library project.

Rating Basis:

1. Adequacy of size of site.
2. Drainage problems.
3. Geotechnical problems.
4. Appropriateness of site configuration (Boundary Survey)
5. Appropriateness of site/surrounding area. (Visual Record)
6. Appropriateness of site based on placement of building, parking, access roads, pathways, expansion and parking.

	R1	R2	R3	R4	
1	4	3	4	2	
2					OK
3					OK
4	4	3	4	3	
5	4	3	4	3	
6	4	3	4	3	
Totals	16	12	16	11	
	4.0	3.0	4.0	2.8	

EVALUATION FORM
Lemon Grove Community Library (1034)

Financial Capacity

FORM O

Regulatory Basis: Bond Act p. 5, Section 19998 (a) (7)

Rating Panel Comments:

Applicant has committed to the on-going operation of the completed library.

EVALUATION FORM
Lemon Grove Community Library (1034)
Ratings Summary

<i>BOND ACT CRITERIA</i>	<i>RATING</i>	
Population Growth		45.8%
Age and Condition	4.0	
Needs of residents/response of proposed project to needs	3	
Plan of service integrates appropriate technology	4	
Appropriateness of site	3	
Financial capacity (new libraries only)		yes